



## BEHAVIOURAL HEALTH FOUNDATION

35 avenue de la Digue  
St. Norbert, MB R3V 1L6  
Phone: (204) 269-3430  
Fax: (204) 269-8049

<b>Position</b>	<b>Keyworker/Addictions Worker</b>
<b>Program</b>	Breezy Point (Women's Program)
<b>Employment type</b>	Full Time, Permanent
<b>Shift / hours</b>	40 hours a week
<b>Salary</b>	\$ 37,856

### ABOUT US

The Behavioural Health Foundation (BHF) is a Therapeutic Community providing long-term bed-based treatment for adults and family units experiencing issues related to substance use and co-occurring mental health concerns. Programming includes individual and group counselling and focuses on wholistic person centered wellness. Adult education, employment development and life skills are key components of supporting residents to move to healthier coping and life choices.

BHF is one of the few programs where adults can enter with their children or reunify with children not in their care while they are in the program. With dedicated childcare and K-6 education on site, the program offers healing opportunities for the whole family. The Indigenous Services at BHF offer Traditional Teachings and Ceremonies to residents and community members. Traditional healing in a trauma informed environment has strengthened many members' success in changing their lives. The Outreach team supports members working to maintain healthy choices as they transition back into their communities.

visit [www.bhf.ca](http://www.bhf.ca) to learn more about our program.

### JOB SUMMARY

Keyworker/Addictions Workers will provide individual support to clients struggling with substance use and co-occurring mental health issues through direct supervision and treatment. Keyworker/Addictions Workers will report to and work closely with the Program Director.

### QUALITIES AND QUALIFICATIONS

- Minimum Grade 12, diploma/degree in community support worker, addictions and community service, or relevant post-secondary education such as counselling, social work etc. Other related programs will also be considered.
- Experience working in a residential treatment setting is an asset.
- Knowledge and understanding of Indigenous history, culture, practices, customs, and beliefs.
- Excellent and proven interpersonal and supportive counselling skills.
- Experience working with at risk and/or vulnerable population.
- Ability to work independently and in a team environment.
- Excellent written and oral communication skills
- Conflict resolution skills
- Organizational and planning skills with related decision-making abilities
- Able to treat each participant with dignity and respect.

## **SUMMARY OF JOB DUTIES AND RESPONSIBILITIES**

- The individual will be responsible for assigned client care and maintaining the files of clients as well as the supervision of persons in residential substance use and co-occurring mental health disorders treatment services.
- The incumbent will provide individual and group counseling, make referrals to the clinical therapist, and educate residents with regards to addiction using a therapeutic community model.
- Coordinate and facilitate educational holistic workshops on mental health and substance use related topics.
- Maintain a comprehensive understanding of crisis management and the impact of trauma on mental health and substance use issues.
- Attend and contribute to staff meetings and case discussions.

## **CONDITIONS OF EMPLOYMENT:**

- Satisfactory Criminal Record Check with vulnerable sector check and child abuse registry check (no older than three months)
- A valid driver's license with a reliable vehicle and a satisfactory drivers abstract.
- Must be legally entitled to work in Canada.
- Mental Health First Aid Certificate is considered an asset.
- Valid First Aid / CPR Certification an asset
- Must be able to work in a challenging environment.
- Must demonstrate a strong work ethic and be dependable.
- Maintain strict confidentiality guidelines regarding all clients, conversations, and referrals.

## **BENEFITS**

- Fully employer paid comprehensive benefits package (Medical and Dental, Vision, AD&D, Critical Care Coverage)
- Mental Health Coverage, Resources and Support - \$2,000 per calendar year for Psychologist/Social Worker/Clinical Counsellor/Marriage and Family Therapist/Psychoanalyst/Psychotherapist
- 5 % matched pension program
- 3 weeks' vacation to start.
- Worker's Compensation Coverage
- Compressed work schedule (optional 4/10 work schedule for some positions)
- Training and development, including NCI, First Aid and Cultural Competency
- On site Indigenous teachings/ceremonies (paid time off to attend)
- Free lunch, coffee, and snacks
- On site fitness facility
- Employee discount program
- Discounted Goodlife Gym membership
- Free parking on site
- Opportunities for education agreements for job related training
- Company paid dues for employment related professional designation
- Mileage reimbursement (when applicable)
- A park-like suburban setting makes coming to work a pleasure
- Casual dress

## **HOW TO APPLY**

Applicants can express their interest by submitting a cover letter along with their resume and salary expectations to [kathrynk@bhf.ca](mailto:kathrynk@bhf.ca) We thank all applicants, but only those being considered for an interview will be contacted.

*Behavioural Health Foundation is an equal opportunity employer that pledges to uphold a workplace culture of inclusion, diversity, compassion, and respect. BHF offers competitive salaries and excellent benefits and is committed to cultivating an environment where work-life balance is valued.*